



GAUTAM BUDDHA EDUCATIONAL TRUST



APPLICATION FOR AWARDING BODY (DUAL) RECOGNITION COMPREHENSIVE FUTURE PLAN & COMPLIANCE FRAMEWORK GRIEVANCE REDRESSAL POLICY

Applicant Organization:	Gautam Buddha Educational Trust (GBET)
Application Category:	Awarding Body (Dual) Recognition
Document Identification:	GBET/AB-DUAL/2025/GRP
Focus Area:	Grievance Redressal Policy & Mechanism
Submission Date:	August 2025

Student Grievance Redressal Policy

1. Overview

Gautam Buddha Educational Trust is committed to providing a fair, inclusive, and student-centric environment. To ensure transparency and accountability, Trust has established a formal mechanism for addressing student grievances

2. Purpose

- TO provide an accessible platform for students to raise concerns
- To ensure timely and impartial resolution
- To strengthen trust students and administration
- TO promote transparency and accountability

3. Coverage of Grievances

This policy applies to all enrolled Students and applicants.

Areas include:

- Academic matters
- Administrative issues
- Admission and reservation concerns
- Fee-related issues
- Examination-related concerns
- Harassment or discrimination

 **Regd. Add.:** Village Nagra, Post-Itahiya, Distt.-Jalaun (285123), Uttar Pradesh

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4.1 Department-Level Committee (DSGRC)

Composition:

- Head of Department/Director — Chairperson
- Two senior faculty members — Members
- One faculty member — Member

Timeline: 15 days

4.2 University-Level Committee (USGRC)

Composition:

- Chairperson
- Trustee
- Senior academic — Member
- Finance Officer
- Legal Officer
- Admission Coordinator

Timeline: 15 working days

5. Process

- Submission through official portal
- Forwarding to concerned committee
- Hearing and evaluation
- Communication of decision

6. Principles

- Fairness
- Impartiality
- Confidentiality
- Timeliness
- Transparency

7. Appeal

Students may appeal to the GBET-level committee if unsatisfied

8. Review

GBET will periodically review grievance trends for improvement

POLICY HIGHLIGHT: Core Principles of GBET Grievance Redressal

- Zero Retaliation Policy: No candidate or whistleblower shall face adverse consequences or academic penalty for lodging a genuine grievance.
- Confidentiality & Data Protection: Identity and sensitive personal information are strictly protected under applicable privacy laws

By enforcing this comprehensive Grievance Redressal Policy, Gautam Buddha Educational Trust re-affirms its dedication to transparency, operational excellence, and regulatory compliance as a Dual Awarding Body. GBET commits to submitting quarterly grievance audit summaries to required bodies as and when required

For & On Behalf of
GAUTAM BUDDHA EDUCATIONAL TRUST

Prof. Shiv Singh Gujjar

For Gautam Buddha Educational Trust
Chairman

Chairman
Gautam Buddha Educational Trust

For Gautam Buddha Educational Trust

Kalpna

Kalpna
Trustee

